



Our Mission is to walk with Christ

- ... sharing in prayer, word and sacrament, searching to know and love our God;
- ... inspired to fully use our gifts for learning to create an environment of challenge, discovery and innovation;
- ... sharing a deep commitment to and responsibility for each other so building an inclusive community that is just and compassionate.

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SCHOOL VALUES

The charism of the school provides a constant reminder to our community that just like the Good Samaritan, we too can be a life-giving influence of mercy, compassion, respect, justice and excellence with each person we encounter.

Mercy

We act with kindness and with a heart full of love.

Compassion

We seek to understand the needs of others and are willing to help them.

Justice

We treat everyone fairly, recognising that each individual has both rights and responsibilities.

Respect

We value the sacredness and dignity of each person.

Excellence

We strive to be the very best we can possibly be.



PARISH PRAYER

God of mercy and compassion,
With Our Lady, Mother and Guide,
We thank you for the many ways You bless our
Parish.

Send us your Spirit to keep us open and responsive to the needs of our neighbour,
And to strengthen us in our journey of faith
So that your kingdom of justice and love,
Of happiness and peace,
May be experienced by all.
Through Christ our Lord,



LIVES FULLY LIVED

Amen.

At Good Samaritan Catholic Primary School we understand the Gospel truth that we are all called to 'have life and have it abundantly' (Jn 10:10), so our commitment is to the complete development of each child – spiritually, emotionally, socially, intellectually and physically.

Created in the image and likeness of God, each of us is creative, oriented to life and love, and filled with infinite possibility. As such, in each person we can reveal something of God, which provides each person with a unique dignity that deserves unconditional respect.



Therefore, at the heart of our learning and teaching process is the child and how he or she may come into the fullness of their own unique self.

Through immersion in a safe, inclusive and positive learning culture at school we seek to lead students to develop awe and wonder about the world and a deeply

held sense of personal responsibility for self, others and all creation. Our School's curriculum is designed to be distinctive by the ways in which Gospel values are integrated into all learning areas. Through their learning we seek to encourage the children to act as agents of change and be confident that they can contribute to the greater good.

Our dream for each child is a life fully lived.

CHILD SAFE PRACTICE

Good Samaritan Catholic Primary School has a moral, legal and mission-driven responsibility to create nurturing school environments where children and young people are respected, their voices are heard and they are safe and feel safe.

All adults in the school, including parents, teaching and non-teaching staff, clergy, volunteers, and contractors, have a responsibility to care for children and young people, to positively promote their wellbeing and to protect them from any kind of harm or abuse.

Under no circumstances are the following behaviours of any adult acceptable:

- Verbal intimidation, such as yelling or derogatory language,
- Physical intimidation, such as standing over, inappropriate hand gestures
- Handling of a child to manage behaviour, such as pulling, shaking, grabbing, pushing

POSITIVE BEHAVIOURS FOR LEARNING

At Good Samaritan we have a comprehensive and integrated whole school approach to student wellbeing and behaviour. We call this Positive Behaviours for Learning or *PBL*. *PBL* is a process that enables us to create positive learning environments that support student learning and wellbeing.

Through explicitly teaching Positive Behaviours for Learning we want every child to:

- understand how relationships are developed and use interpersonal skills to establish and maintain positive relationships
- work effectively in teams and develop strategies to manage challenging situations constructively.

The foundation of PBL is the set of expectations we have for all children:

At Good Samaritan we are expected to		
Be Respectful	Be Responsible	Be Safe
We will • show kindness • speak politely • use whole body listening • encourage each other • welcome everyone	 We will help each other to learn cooperate solve conflict calmly take care of property 	 We will move safely play safely learn safely be cyber safe protect each others privacy tell a trusted adult if we feel unsafe.

2020 TERM DATES

	Start Of Term	End of Term
Term 1	Thursday, 30 & Friday 31 January Assessment days All children start classes on Monday, 3 February	Thursday, 26 March
Term 2	Tuesday, 14 April	Thursday, 25 June
Term 3	Wednesday, 15 July	Thursday, 17 September
Term 4	Monday, 5 October	Tuesday, 15 December

DAILY TIMETABLE

STUDENTS ARE NOT PERMITTED AT SCHOOL PRIOR TO 8.30am

8.30am	School Gates Opened	
	It is most important that children do not arrive at school before 8.30 am as they are not supervised.	
	Classrooms are open from 8:30am so students can undertake routines such as, hanging up their bags, returning home readers, etcso they are ready to commence formal sessions at 8:50am. Children who arrive late for school interrupt the classroom program. It is also unsettling for your child and can affect their confidence and vital learning time	
8.50am	Classes Begin	
	Children arriving after 9:00am must report to the Office, to be signed in and receive a Late Pass to hand to their class teacher.	
10.50 – 11.00am	Morning Tea	
11.00 – 11.20am	Morning Recess	
1.20 – 1.30	Lunch	
1.30 – 2.15pm	Afternoon Recess	
3.15pm	End of School Day	

SCHOOL CALENDAR

During 2020 there are many events and special days happening throughout the year. You can keep track of what's going on at Good Samaritan by accessing the school calendar either through the Skoolbag app or from the school's website: http://www.gsroxburghpark.catholic.edu.au/news-events/180/p/school-calendar

Key Dates for 2020 include:

Reconciliation

- 29 February & 1 March: Sign up and presentation weekend
- Tuesday, 3 March: 7.00 8.30pm Family workshop
- Tuesday, 24 March: 7.00pm Celebration of First Reconciliation

First Eucharist

- Weekend of 16 & 17 May: Sign up weekend
- Weekend of 30 & 31 May: Presentation weekend

Sacraments

- Wednesday, 6 May: 7:00p.m- 8.30pm Family Workshop 1
- Wednesday, 17 June: 7:00p.m- 8.30pm Family Workshop 2
- Saturday, 20 June: 12.00pm Celebration of First Eucharist

Confirmation

- Wednesday, 29 July: 7:00p.m- 8.30pm Family Workshop 1
- Weekend of 8 & 9 August: Sign up weekend
- Wednesday, 19 August: 7:00p.m- 8.30pm Family Workshop 2
- Sunday, 23 August: 3:00pm Celebration of Confirmation, Kolbe College

Learning Conversations

Term 1

- Thursday, 27 February: Family Learning Conversations 9.00am – 8.00pm
- Friday, 28 February Family Learning Conversations 9.00am – 1.30pm

Term 2

- Wednesday, 24 June: Celebration of Learning Conversations 1.30pm – 7.30pm
- Thursday, 25 June: Celebration of Learning Conversations 8.30 – 5.00pm

Term 3

- Wednesday, 16 September: Celebration of Learning Conversations 1.30pm – 7.30pm
- Thursday, 17 September: Celebration of Learning Conversations 8.30 – 5.00pm

Term 4

By request on receipt of end of year report

Year 5:

School Camps

- Tuesday, 18 February: Camp Information Night 6.00pm
- Camp: Monday, 16 March Wednesday, 18 March

Year 6:

- Wednesday, 19 February: Camp Information Night 6.00pm
- Camp: Monday, 23 March
 – Wednesday, 25 March

School Closures, Pupil Free Days &	 Term 1 Monday, 9 March (Public Holiday) Tuesday, 10 March (Staff Seminar) 	Term 2 • Monday, 27 April (Staff Seminar)
Public Holidays	Term 3	Term 4
Children do not	Monday, 13 July (Staff seminar)	Monday, 2 November (School Closure)
attend school on these days	Tuesday, 14 July (Staff seminar)	Tuesday, 3 November (Public Holiday)
,	Monday, 8 June (Public Holiday)	

School Advisory Council	Term 1 Tuesday, 17 March	Term 2Tuesday, 28 AprilTuesday, 2 June
Meetings Meet in Staffroom	Term 3	Term 4
7.00pm- 8.30pm	Tuesday, 28 July	Tuesday, 20 October
	Tuesday, 1 September	Tuesday, 24 November

	Term 1	Term 2
	Friday, 7 February: 11.30am Opening of the School Year Mass	Wednesday, 22 April: 6:30pm Jordan and Nazareth Family F-2 Workshop
	Tuesday, 11 February: 7.00pm Emmaus Parent Workshop	Tuesday, 28 April: 7.00pm Emmaus Parent Workshop
	Sunday, 23 February Parish Staff Commissioning Mass	Friday, 8 May: 10:00am – 11.30am Mother's Day Celebration
Community Events	Term 3	Term 4
	Tuesday, 28 July: 7.00pm Emmaus Parent Workshop	Tuesday, 20 October: 7.00pm Emmaus Parent Workshop
	Friday 28 August, Book Week Celebration	Christmas Carols
	DayFriday, 4 September: 7.00am -8.30am	Thursday, 10 December: 6.00pm Year 6 Night of Excellence
	Father's Day Celebration	Monday, 14 December: 6.00 pm Year 6
	Good Samaritan Celebration Day	Graduation Graduation
	School Production date to be confirmed	

FEES AND LEVIES

In order to provide quality Catholic education we rely upon the collection of family fees and levies as a key component of the school's financial planning.

Family Fee

In 2020 the full cost of the Family Fee will be \$1,450.

If your family receives the CSEF payment (Health Care Card or a Pensioner Concession Card holders), then the Family Fee is reduced to \$1,270.00

Family Fee	Reduced Family Fee with CSEF
\$1,450.00	\$1270.00

Student Levy

The Student Levy will continue to be inclusive of all costs associated with your child's specific learning program and therefore will vary depending according to year level.

The levy includes the costs of books, learning materials and resources, excursions, technology, sport programs. The levy for Years 5 and 6 also includes the cost of camp.

The table below sets out the full cost of the Student Levy for each year level as well as the cost if your family receives the CSEF payment (Centrelink Health Care Card or a Pensioner Concession Card holders).

CSEF APPLICATIONS MUST BE RECEIVED BY THE END OF TERM 1

Year Level	Levy	Reduced Student Levy with CSEF
Prep	\$300.00	\$175.00
Years 1 & 2	\$300.00	\$175.00
Years 3 & 4	\$330.00	\$205.00
Year 5 & 6	\$625.00	\$500.00

I assure you that every effort has been made to keep the cost of educating your children at Good Samaritan affordable. Fees and levies are set by taking into account anticipated State and Australian Government Grants and incorporate all items known to be an integral part of the curriculum.

Our policy is to keep charges to families at the lowest level possible while providing your children with the best resources and learning opportunities they need to succeed.

Families are invited to contribute to Our Lady's Parish Craigieburn and Roxburgh Park through "Thanksgiving". An annual contribution of \$260 is greatly appreciated and goes toward sacramental programs: Reconciliation, Eucharist and Confirmation, to the ongoing costs associated with the upkeep and maintenance of the parish grounds and buildings.

SCHOOL UNIFORM

The new school uniform has been phased in since 2016; All children are now required to be wearing the new uniform from the commencement of the 2020 school year. The old dark green polo top and jacket may no longer be worn.

- 1. All children attending Good Samaritan are required to wear the correct school uniform.
- 2. To ensure comfort and that the uniform meets a diverse range of needs, the children have a number of options for their daily wear
- 3. All items of clothing, including shoes, should be clearly named
- 4. Grade 6 students are permitted to wear the Year 6 jacket throughout the year

Daily Wear – Girls and Boys

The daily uniform is selected from the following items

- Good Samaritan polo shirt (short sleeve)
- Good Samaritan polo shirt (long sleeve)
- Good Samaritan school shorts or trousers
- Good Samaritan bomber jacket
- Good Samaritan summer dress
- Good Samaritan tunic
- School wide brim hat (Terms 1 and 4)
- White socks
- Dark blue tights
- Black school shoes
- Good Samarian wet weather jacket (optional)
- Good Samaritan scarf (optional)

tights

Good Samaritan beanie (optional)





Sports Uniform - Boys and Girls

- Good Samaritan sports shorts or Good Samaritan track pants
- Good Samaritan sports top (short sleeve or long sleeve)
- Sports shoes/runners
- White socks







Short sleeve sports top



Long sleeve sports top



Track pants

The sports uniform may only be worn on the specific days that your child has a timetabled physical education lesson or sport.

Frequently Asked Questions

Footwear

FAQ: What shoes can my child wear to school?

- Fully **Black** school shoes are to be worn every day, except on the designated sports day.
- Runners are not to be worn, except on the designated sports day.
- Open footwear is not permitted as it is not safe

Here are some examples of acceptable styles of school shoes:



Here are some examples of *unacceptable* styles of school shoes *because they are not fully black*:









FAQ: My child has a medical condition preventing him/her from wearing school shoes. What should I do?

If this is the case then you need to:

- Provide a written medical certificate from your child's doctor stating the reason why your child cannot wear school shoes.
- The medical certificate needs to state for how long a period your child is to go without school shoes.
- Organise for your child to wear alternate footwear, which must be black.
- Coloured footwear is not an acceptable alternative.

Jewellery

FAQ: What jewellery can my child wear to school?

Students are not to wear jewellery to school, except if it is of religious significance (eg: rosary beads, medal, scapular).

FAQ: Can my child wear earrings to school?

Yes, that's fine as long as your child wears either a stud or small sleeper style earring.

Make-up

FAQ: Can my child wear make up or nail polish to school?

No. The children are not allowed to wear make-up or nail polish to school.

Hair

FAQ: When does my child's hair need to be tied up?

If your son or daughter has hair that is longer than shoulder length, then it needs to be tied back with a blue or white headband or hair tie.

General

FAQ: Part of my child's uniform is in the wash and can't be worn on a particular day. What do I do? When this occurs simply send a note along with your child to be given to the Home Group Teacher. The note needs to say why your child is out of uniform and for how long.

FAQ: Part of my child's uniform needs replacing. What do I do?

You can purchase new items from the uniform shop. It is open every Wednesday morning (8.30am – 12.00pm) and Friday morning (8.30am -10.30 am).

FAQ: I need to replace my child's uniform but can't afford to at the moment. What do I do?

We understand that there are times when you might be facing financial hardship. If that is the case, please make an appointment to see Linda Eaton, the school's Business Manager, who will happily support you.

SCHOOL ATTENDANCE

A child who attends school every day has the best chance to learn and develop social skills. Missing school regularly means children miss out on learning and may fall behind. Students are expected to attend school during normal school hours every day of each term, unless there is an approved exemption from school attendance for the student.

What To Do If Your Child Is Absent From School

Parents/carer's are expected to inform the school of their child's absence by no later than 9.15am on the first day their child is away from school. This can be done by:

- telephone on the student absentee line and leave a message. Ph: 9930 6090
- using the SKOOLBAG application -the absentee note can be found under the eForms heading.

When notifying the school parents are required to provide the following details:

- Their child's name
- Their child's Home Group
- The reason for the child's absence
- The expected length of time their child will be away from school.

Where possible, parents should inform the school in advance of upcoming absences.

To ensure a child's education and wellbeing are supported, parents are encouraged to communicate openly with the school where a child has an ongoing medical condition that may result in ongoing absences or medical appointments during school hours.

Approved Absences

The principal is responsible for determining if the excuse provided for an absence is reasonable for the purposes of the parent meeting their responsibilities under the Education and Training Reform Act 2006.

The following are approved absences:

- Illness
- · Medical and dental appointments, where out of hours appointments are not possible or not appropriate
- Bereavement or attendance at the funeral of a relative or friend of the student, including a student required to attend Sorry Business
- School refusal, if a plan is in place with the parent to address causes.
- Cultural observance, if the parent notifies the school in advance
- Family holidays, where the parent notifies the school in advance and the student completes any Student Absence Learning Plan agreed by the school, student and parent.

CHILD HEALTH AND SAFETY

Children should not be sent to school if they are unwell. A child who is ill is unable to fully participate in school activities and may pass on infection to other children.

A first aid room is available for students who become unwell during the day, but this is a limited facility therefore we school will contact parents to collect unwell students.

Child and Family Details

It is essential for the school to have accurate information on each student's medical details and telephone contact numbers. Please assist in keeping these records up to date.

Essential information that needs to be up to date includes::

- All medical conditions your child has which the school needs to be informed about.
- Home address and telephone number for the student.
- Workplace telephone number for each parent / carer.
- Mobile telephone numbers.
- Doctor's name, address and telephone number.
- Name and telephone number of other people who can be contacted to assist in an emergency, if parents cannot be reached.



If it is necessary for your child to have medication at school, parents need to:

- Complete the *Medication Consent Form* available from the School Office,
- Clearly label the medication with your child's name and
- · Hand both the form and medication to office staff.

Medication will otherwise not be administered. Under no circumstances should students personally keep medication at school.

For any prescription medications, you need to provide written direction from a medical professional. Prescription medication must be provided in the original packaging.

Asthma

If your child suffers from asthma, you are required to complete a *School Asthma Action Plan*, which clearly states the steps to be followed should your child have an asthma attack at school.

An Asthma spray and spacer, clearly labelled with your child's name, needs to be supplied and left at the office.



Allergies and Anaphylaxis

If a child has a known food allergy which is likely to cause an anaphylactic reaction you are required to complete and update an *Anaphylaxis Management Plan* each year.

The Anaphylaxis Management Plan must be discussed with the school's First Aid Coordinator.

Parents/carers must supply all medication, including an epipen if needed.

The school has a policy and procedures in place to minimise the risk of a child having an anaphylactic reaction at school. Parents/carers need to be aware, however, that it is not possible to achieve a completely allergen-free environment in any service that is open to the general community.

Parents should not have a false sense of security that an allergen has been eliminated from the environment. Instead, the school will work with parents and students to put in place a range of strategies to minimise the risk of a child being exposed to the allergens at school.

Head Lice

Head lice can be managed with the cooperation of parents and the school. They are not a threat to health and they do not spread other infections.

As there is no guaranteed method of prevention, early detection is the best way to avoid an outbreak. It is recommended that parents check their children's hair regularly.

Head lice are found on hair itself and move to the scalp to feed. They have six legs which end in a claw and they rarely fall from the head. Louse eggs (also called nits) are laid within 1.5cm of the scalp and are firmly attached to the hair. They resemble dandruff but cannot be brushed off.

If lice or eggs are found Treat hair immediately with a commercial head lice product or by using a hair conditioner. Head Lice treatments are available from your pharmacy.

Children must not return to school until treatment has commenced

Treatment must be repeated 7 days later.

	Step by Step Head Lice Check
Step 1	Comb any type of hair conditioner on dry, brushed (detangled) hair. This stuns the lice and makes it difficult for them to grip the hair or run around.
Step 2	Now comb sections of the hair with a fine tooth head lice comb.
Step 3	Wipe the conditioner from the comb onto a paper towel or tissue.
Step 4	Look on the tissue and on the comb for lice and eggs
Step 5	Repeat the combing for every part of the head

Infectious Conditions

It is a legal requirement that students must be excluded from school if they have the following infectious conditions. This is to prevent the spread of illness within the community.

Condition	Exclusion of Cases	Exclusion of Contacts
Amoebiasis (Entamoeba histolytica)	Exclude until there has not been a loose bowel motion for 24 hours.	Not excluded.
Campylobacter	Exclude until there has not been a loose bowel motion for 24 hours.	Not excluded.
Chickenpox	Exclude until all blisters have dried. This is usually at least 5 days after the rash appears in unimmunised children, but may be less in previously immunised children.	Any child with an immune deficiency (for example, leukaemia) or receiving chemotherapy should be excluded for their own protection. Otherwise not excluded.
Conjunctivitis	Exclude until discharge from eyes has ceased.	Not excluded.
Diarrhoea	Exclude until there has not been a loose bowel motion for 24 hours.	Not excluded.
Diphtheria	Exclude until medical certificate of recovery is received following at least two negative throat swabs, the first not less than 24 hours after finishing a course of antibiotics and the other 48 hours later	Exclude family/household contacts until cleared to return by the Secretary.
Hand, Foot and Mouth disease	Exclude until all blisters have dried.	Not excluded.
Haemophilus influenzae type b (Hib)	Exclude until at least 4 days of appropriate antibiotic treatment has been completed.	Not excluded.
Hepatitis A	Exclude until a medical certificate of recovery is received, but not before 7 days after the onset of jaundice or illness.	Not excluded.
Hepatitis B	Exclusion is not necessary.	Not excluded.
Hepatitis C	Exclusion is not necessary.	Not excluded.
Herpes ("cold sores")	Young children unable to comply with good hygiene practices should be excluded while the lesion is weeping. Lesions to be covered by dressing, where possible.	Not excluded.

Condition	Exclusion of Cases	Exclusion of Contacts			
Human immuno- deficiency virus infection (HIV/AIDS)	Exclusion is not necessary.	Not excluded.			
Impetigo	Exclude until appropriate treatment has commenced. Sores on exposed surfaces must be covered with a watertight dressing.	Not excluded.			
Influenza and influenza like illnesses	Exclude until well.	Not excluded unless considered necessary by the Secretary.			
Leprosy	Exclude until approval to return has been given by the Secretary.	Not excluded.			
Measles*	Exclude for at least 4 days after onset of rash.	Immunised contacts not excluded. Unimmunised contacts should be excluded until 14 days after the first day of appearance of rash in the last case. If unimmunised contacts are vaccinated within 72 hours of their first contact with the first case, or received NHIG within 144 hours of exposure, they may return to the facility.			
Meningitis (bacteria - other than meningococcal meningitis)	Exclude until well.	Not excluded.			
Meningococcal infection*	Exclude until adequate carrier eradication therapy has been completed.	Not excluded if receiving carrier eradication therapy.			
Mumps*	Exclude for 9 days or until swelling goes down (whichever is sooner).	Not excluded.			
Pertussis* (whooping cough)	Exclude the child for 21 days after the onset of cough or until they have completed 5 days of a course of antibiotic treatment. Contacts aged less than 7 years is same room as the case who have received three effective doses of pertussis vaccine should be exclused for 14 days after the last exposure the infectious case, or until they taken 5 days of a course of effection antibiotic treatment.				
Poliomyelitis*	Exclude for at least 14 days from onset. Re-admit after receiving medical certificate of recovery.	Not excluded.			
Ringworm, scabies, pediculosis (head lice)	Exclude until the day after appropriate treatment has commenced.	Not excluded.			

Condition	Exclusion of Cases	Exclusion of Contacts			
Salmonella, Shigella	Exclude until there has not been a loose bowel motion for 24 hours.	Not excluded.			
Severe Acute Respiratory Syndrome (SARS)	Exclude until medical certificate of recovery is produced. Not excluded unless considered necessary by the Secretary.				
Streptococcal infection (including scarlet fever)	Exclude until the child has received antibiotic treatment for at least 24 hours and the child feels well.				
Tuberculosis	Exclude until receipt of a medical certificate from the treating physician stating that the child is not considered to be infectious.	Not excluded.			
Typhoid fever (including paratyphoid fever)	Exclude until approval to return has been given by the Secretary.	Not excluded unless considered necessary by the Secretary.			
Verotoxin producing Escherichia coli (VTEC)	Exclude if required by the Secretary and only for the period specified by the Secretary.	Not excluded.			
Worms (Intestinal)	Exclude until there has not been a loose bowel motion for 24 hours.	Not excluded.			

Being Sun Smart

Our school is a registered member of the Cancer Council Victoria's SunSmart Program as we are committed to ensuring the health and safety of your child.

During terms 1 and 4 all children are required to wear the school hat while outdoors. Please ensure that your child's hat is clearly labeled with their name.

We encourage all children to apply sunscreen at the start of the day and make sure they have sunscreen in their bag ready to be reapplied throughout the day. Regular use of sunscreen has been shown to reduce the incidence of melanoma and squamous cell carcinoma, both in the short and long term. Any suncreen that is SPF30 or higher, broad-spectrum and water-resistant is suitable for use.

It's a good idea to store sunscreen with lunchboxes and/ or hats so when your child grabs their food or hat before going outdoors, they will also be reminded to slop on sunscreen. If sunscreen is kept in the cooler section of the lunchbox, it will be cold



when applying - have had time to	especially no bind to the s	ice on a skin	hot day.	By the	time t	the food	has b	een e	eaten,	the	sunscreen	should

Drop-off and pick-up zone



A blue line on the road identifies the drop-of and pick-up zone as well as blue road signs.

The drop-off and pick-up zone provides a safe environment to drop-off and collect your children and should reduce the usual traffic jams at The these times.

The drop-off zone operates each morning from 8.00am - 9.00am.

No parking is allowed in the drop-off zone during this time



The drop-off and pick-up zone is only a 1-2 minute stopping spot. Any longer than this and you are likely to be asked by a staff member to move on and do another circuit.

The pick-up zone operates each afternoon from $2.45 \, \text{pm} - 3.45 \, \text{pm}$.

No parking is allowed in this zone during this time.

Blue directional arrows have been painted on the road to show the path of travel to follow when you enter the drop-off and pick-up zone.

WHEN USING THE BLUE DROP-OFF AND PICK-UP ZONE PLEASE:

- ☑ Follow the instructions of the supervising staff (wearing a high visibility vest) in the car park
- ☑ Use the area like a quick moving taxi rank moving forward in the queue of vehicles to the blue signed area
- ☑ Only let your children out once you have pulled into the signed blue zone (it is dangerous to let them out while waiting in a queue)
- ☑ Make sure children use the footpath-side door when getting in and out of a car.
- ☑ Make sure that your child/ren have their bag ready so that they can get out the car quickly.
- ☑ Get out of your vehicle to quickly help young children get in and out safely however you must not walk away from your vehicle
- ☑ Remember that you are only allowed 2 minutes in the blue signed zone. If you take any longer you will be asked to move along and will need to drive round the block and queue to enter the area again
- ☑ Enter front in (never reverse).
- ☑ Teach your children to look out for your vehicle and to get in quickly when you pull up

School Crossing



The school crossing is painted in white.

No parking is allowed on either side of the school crossing.

Please follow the instructions of the crossing supervisor to ensure that pedestrians can cross safely.

School Speed Limit

A 5kmh speed limit applies at all times in all areas of the school car park.

Please ensure that you drive slowly and keep a look out for children and pedestrians in the car park.



Disabled Parking Access



Two disabled access car parks have been established and can be accessed at all times of the day.

These spaces may only be used by vehicles displaying a current disability parking permit.

Keeping All Of Our Children Safe

With your help and cooperation we can all work together to ensure that the car park is a safe place for all the children.

If someone parks a vehicle illegally or drives dangerously they can be given a fine and their vehicle may be towed. You can help keep our car park safe by reporting badly parked vehicles or dangerous driving to the School Office.

PARENT CODE OF CONDUCT

All parents, volunteers, contractors, clergy and community members at Good Samaritan Catholic Primary School are expected to actively contribute to a school culture that respects the dignity of its members and affirms the Gospel values of love, care for others, compassion and justice. They are required to observe child safe principles and expectations for appropriate behaviour towards and in the company of children, as noted below.



Protocols for Visiting the School

When visiting Good Samaritan Catholic Primary School all parents and volunteers must:

- (a) sign the visitors' register located at the school office, so that their presence in the school during school hours is recorded in the event of an emergency;
- (b) refrain from engaging in malicious gossip (either directly or online) and ensuring that anything they say about others is fair and truthful;
- (c) refrain from actions and behaviour that constitutes bullying, harassment, discrimination or vilification;
- (d) behave lawfully on school grounds and observe the terms of any order, obligation or undertaking they may be subject to.
- (e) comply with all safety and emergency procedures in place at our School and in the event of an emergency while they are on school grounds follow the instructions given by any member of school staff.
- (f) refrain from offensive, insulting or derogatory language or conduct. This includes wearing clothing with offensive words or insignias;
- (g) not smoke on school grounds within four metres of any entrance (Victorian Law);
- (h) not possess alcohol on school grounds, unless the event has been sanctioned by the School;
- (i) never possess illicit drugs on school grounds;
- (i) not attend school events if affected by alcohol or other intoxicants; and
- (k) show proper care and regard for School property, the property of others and occupational health and safety concerns.

When attending any kind of school assembly or public meeting parents and volunteers will listen respectfully, in the same manner required of students and staff, and will refrain from creating any inappropriate noise or disturbance during performances or speeches by students, staff or visitors.

Any person entering the grounds or premises of Good Samaritan Catholic Primary School, who is abusive, threatening, uses inappropriate language or otherwise presenting a risk to children, staff or other members of the school community will be asked to leave. If this does not occur immediately, the Police will be called.

Protocols for Communication

Written and spoken communication to anyone in the School community should be courteous and respectful. When communicating, parents and volunteers must:

- (a) interact respectfully with staff, students and other parents at all times;
- (b) not use abusive language or expletives, raise their voice, insult or engage in violent behaviour to anyone on school grounds or at any school-related events;
- (c) not discipline or raise their voice or get involved in verbal altercations with another parent or child under any circumstances; and

(d) advise the School of areas of potential conflict, such as parenting and family court orders in accordance with relevant laws.

Correspondence that is in breach of this Code of Conduct, because of the language and expression used or the manner in which it is sent or delivered, will not be responded to.

As the priority for school staff is the welfare and education of all children in the school, school staff may not be able to respond to emails or telephone calls immediately. The school accepts that responses within 2 working days is acceptable and responses will not be made outside of working hours or during school holidays, with the exception of an emergency.

Protocols for Communicating With Other Parents/Volunteers

Parents and community members who act as volunteers in the school are valued as they play a critical role in our community and commit a great deal of time for the benefit of all.

Apart from the general principles that always apply, parents should be particularly sensitive about the manner in which they provide feedback and ask questions of hardworking volunteers.

Under no circumstances is a parent or volunteer to disclose the personal details of a student or parent to another person without consent.

Protocols for Communication with Children

Under no circumstances is a parent or volunteer:

- (a) to approach another child to discuss or chastise them because of their actions towards their own child; or
- (b) intimidate, undermine, threaten, bully or harass a child;

Protocols for Digital and Online Communication

When using social media parents and volunteers are not permitted to create a website, blog, podcast, Facebook page, Instagram or Twitter account or any other social media in the name of the school without the written permission of the Principal.

Parents and volunteers must not:

- (a) take a photo or video recording of another student or parent without their consent; or
- (b) post a photo or video recording of another student or parent on social media without consent; or
- (c) post a photo or video recording of a child that is not their own on social media without obtaining consent from the child's parent beforehand.

When using social media, Parents and volunteers must:

- (a) not discuss or mention the School, its staff or any members of the School community in a negative or defamatory way; (b) be respectful to staff, contractors, volunteers, other parents, and/or students;
- (b) not use it as a means to voice grievances about the School;
- (c) make reasonable efforts to ensure that their children comply with the School's Technology and Social Media Policy; (e) post photographs of students in school uniform representing the School and its students if they have the potential to bring negative connotations towards the School and its staff and students:

- (d) never disclose any confidential information of parents, staff, contractors, volunteers, and/or students to third parties without the individual's express consent;
- (e) not make contact with students (other than their own) using any form of social media without the express consent of the student's parents; and
- (f) never post sexually inappropriate or other material that may damage the reputation of the School.

RAISING CONCERNS AND COMPLAINTS

From time to time there will be instances where you will want to raise a concern or a complaint with us. We encourage you to contact the school to talk about your concerns, as most problems can be solved quickly.

Our school's approach to handling concerns and complaints is based on our commitment to:

- · providing a safe and supportive learning environment
- · building positive relationships between students, parents and staff
- providing a safe working environment for staff.



It is best to discuss your concerns with your child's teacher first. They know your child and are best placed to help you. Also, it's best if you let them know about your concerns as early as possible.

The first step is to make an appropriate time to meet with them or phone the school and ask for an appointment with the teacher.

If you are not happy with the result, or if you do not feel it is appropriate to talk to them, phone and make an appointment to discuss your concerns with your child's Village Learning Leader or another member of the school's leadership team. Of course the Principal is also available to talk with you.

You may bring a friend or relative to be your support. If you need an interpreter, we can arrange that, just ask beforehand.

Most issues can be resolved quickly and informally to everybody's satisfaction simply by talking to the teacher concerned.

Occasionally more serious or complex complaints require investigation. These can take a longer time to resolve. If this happens, you will be informed of the progress and the result of your complaint by phone or in writing at regular intervals until the matter is resolved.

Please be aware that it is never acceptable or appropriate to approach a child of another family to raise concerns or complaints.

A detailed explanation of the school's complaints policy is available from the School website in the <u>our</u> school/our policies section.

BEFORE AND AFTER SCHOOL CARE

We provide a quality Out of School Hours Care (OSHC) program for school aged children, which meets the health, safety and wellbeing needs of the children and families in the community. Our OSHC team is professional, experienced, nurturing and committed to providing a supportive and transparent environment for families, where their feedback and support is highly valued.

Our dedicated team of qualified Educators believe in making our programs engaging, diverse, physically active and fun, where children's learning can be scaffolded, so they can reach their full potential. Through these experiences children will develop a range of lifelong skills including building on their social and emotional capacity.

Children are valued and respected as individuals and central to our program. The programs we offer are developed in conjunction with educators, schools, the community, children and families. They are critically reflected upon and evaluated to ensure we are providing positive experiences that are age appropriate and extend every child.

Hours of Operation

Before School: Monday to Friday 6.30 a.m. – 8.30 a.m.

After School: Monday to Friday 3.15 p.m. - 6.15 p.m

Pupil Free Day: Approx 1 per School Term. 6.30 a.m. - 6.15 p.m.

Early Finish Day: 1.00 p.m. - 6.15 p.m.

Public Holidays. CLOSED

CANTEEN

Example of Lunch Order:

LISA SIMPSON GRADE 2 RED	
HOT FOOD Chicken Nuggets Lasagna Tomato Sauce	\$1.60 \$3.20 \$0.60
DRINK Bottled Water	\$2.00
SNACK BBQ Rice Crackers FROZEN TREAT	\$1.00
Frozen Yoghurt	\$ 2.50 \$ 10.90

The school's canteen operates twice a week:

MONDAYS – for Prep, Grades 1, 2 and 3 TUESDAY – Grades 4, 5 & 6

Please be aware that the prices list is subject to change and will be reviewed during the course of the school year

Please ensure that your child's lunch orders is written in blue or black pen on a large paper lunch bag (approx...Size 203mm × 260mm) otherwise a 20 cent fee may be charged.

If your child has a NUT ALLERGY please be aware that some items on the menu may contains traces of nuts

2020 Price List

HOT FOOD		SANDWICHES			
Chicken Drummies	\$1.00	(Wholemeal Bread)			
Chicken Nuggets	\$0.80	Vegemite	\$2.50		
Corn on cob	\$1.00	Vegemite & Lite Cheese	\$2.50		
Cup of Noodles	\$2.70	Lite Cheese	\$2.20		
(Chicken and Chicken and Corn					
Fried Rice	\$3.20	DRINKS			
Steamed Dim Sims	\$1.00	Big M (250 ml) Strawberry or Choc	\$2.00		
Jumbo Spring Roll	\$2.80	Just Juice (100% fruit juice)	\$1.80		
Full Hot Dog	\$3.00	(Orange, Apple, Paradise Punch, Ap	ple and		
Full Hot dog with Lite Cheese	\$3.30	Black Currant)			
Half Hot Dog	\$2.00	Sports Water (Raspberry, Lemonade	or Fruit		
Half Hot dog with Lite Cheese	\$2.30	Tingle)	\$2.20		
Party Pie	\$1.20	Bottle Water	\$2.00		
Party Sausage Roll	\$1.20				
Large Pie	\$3.20	SNACKS			
Large Sausage Roll	\$2.80				
Pasties	\$3.20	Chips JJ's	\$1.50		
Hawaiian Pizza	\$3.80	(Chicken, Salt and Vinegar & Pizza)			
Lasagna	\$3.20	Popcorn	\$1.50		
Spaghetti	\$3.20	Fantastic Bite Size Rice Crackers			
Macaroni Cheese	\$3.20	(20g. Bag, 95% fat free)			
All Sauces: (Tomato,Soy,BBQ)	\$0.30	Salt & Vinegar	\$1.00		
CAKES		FROZEN TREATS			
Blueberry Muffin (lite)	\$2.20	Zooper Doopers	\$1.00		
Apple & Cinnamon Muffin (lite)	\$2.20	Frozen Strawberry Yoghurt	\$2.50		
		Bulla Ice cream tubs – Vanilla	\$1.50		
		Frozen Treat orders need to be inc	cluded on		
		Lunch Order Bags in order to receive them.			
		NO BAG NO TREATS.			

COMMUNICATION

Community Bulletin

A Community Bulletin is published every two weeks on a Friday. It is published digitally via the *SkoolBag* app and is also available on the school website.

Paper copies are not sent home, but can be requested from the school office if you prefer this format.

Term Overviews

In week 1 of every term, each year level publishes a term overview detailing the learning focus for the term ahead.

This provides an overview across the curriulum areas your child is studying. Key dates and events are also listed in the overview.

School Website:

Our school website is found at: www.gsroxburghpark.catholic.edu.au. Here you will find important information such as:

School policies

The School Strategic Plan

News

Enrolment information

Learning Conversations

Two types of learning conversations are conducted during the year:

- a. Family Learning Conversations: Conducted during the first half of term 1 of each year, these are designed to enable teachers to get know each child, their family and how they learn. These provide parents/carers with an opportunity to give their views on their child's learning by sharing insights into their child's learning outside of school. The structure of the family learning conversation also helps to strengthen the home/school partnership by giving school staff greater insight into a family's aspirations for their child's learning and how they support learning at home.
- b. Celebration of Learning Conversations: Conducted in terms 2,3 and four of each year, these are designed to engage children, parents and teachers in a conversation focussed on each child's learning achievement and progress. It provides children and the teacher with an opportunity to inform parents about how the child is doing, what their goals are going forward, and what kind of learners they are. A celebration of learning conversation is an authentic way to encourage children to take responsibility for their own learning, actions and decisions. It enables students to develop their capacity to reflect on their learning, to celebrate success and to set future learning goals. The structure of the celebration of learning conversation also helps to strengthen the home/school partnership by giving parents/carers greater insight into their child's learning.

Skoolbag is a free online application that we use to communicate important messages to families. It is one of our main forms of communication, so it is highly recommended that every family has access to it.



To get the Skoolbag app:

Apple Users



- 1. From your iphone/ipad, go to the App Store and search for 'SkoolBag'
- 2. Download the free SkoolBag app
- 3. Open the app
- 4. Add Good Samaritan and you're ready to go

Android Users



- 1. From your android device, make sure you have an account in Google Play Store
- 2. Go to the Goople Play Store and search for the 'SkoolBag' app.
- 3. Download the free SkoolBag app
- 4. Open the app
- 5. Add Good Samaritan and you're ready to go

See-Saw



Seesaw for Schools is a communication tool between home and school. Our teachers are excited to work in partnership with you.

You can access the Seesaw Family app to see what your child is learning and how she/he is progressing at school.

Seesaw will give you a window into your child's classroom and into your child's learning process. Children use Seesaw to reflect and grow in all areas of learning at school and at home.

You can download Seesaw's family App for iOS, Android, or use the web to view your child's learning artifacts.

When your child adds new work, you will receive a notification to see, hear and respond to your child's post. You only have access to your own child's work and all of the content is stored securely.

SCHOOL ADVISORY COUNCIL

What is the role of the School Advisory Council?

The fundamental purpose of the School Advisory Council is to ensure that all students receive the very best possible learning opportunities by engaging parents/carers as partners in an ongoing process of problem-solving and shared decision-making.

The School Advisory Council:

 Provides advice to the School Leadership Team to inform the effective and efficient running of the School

To fulfil this role the School Advisory Council strives to be a forum of discussion and ideas that represent the views of parents in relation to:

- Strengthening connections between families, children and the School staff
- Planning for future development of the School
- Planning of family engagement strategies and initiatives
- · Engaging parents/carers in their child's learning
- Promoting the work of the School within the Parish of Our Lady's and the broader community

The School Advisory Council does not:

- Deal with issues of the day-to-day management of the School.
- Define School policy it provides advice that is taken into account as policies are developed and reviewed.

How do I become a member of the School Advisory Council?

To become a member of the School Advisory Council is easy.

- 1. The Principal will advertise for membership on the School Advisory Council via the Community Bulletin.
- 2. Interested parents/carers complete an expression of interest form available and return this to the Principal.
- 3. The Principal will review the expressions of interest. If more expressions of interest are received than vacancies, the Principal will meet with all applicants to determine who is best suited.
- 4. The Principal will inform the interested parties of the outcome their expression of interest.
- 5. The Principal will inform the School community of the outcome via the School Newsletter.

Do I have to speak English to be a member of the School Advisory Council?

No. A translator will always be available to parents/carers who are not confident in speaking English. We want the School Advisory Council to be representative of the diverse cultural identity of our School community.

When and how often does the School Advisory Council meet?

The School Advisory Council meets twice per School term, a maximum of eight times per School year



Good Samaritan Primary School runs four playgroup sessions each week in the Jericho Community Learning Village. A qualified Early Years Educator and bi-lingual facilitators run our playgroups.

Children aged between 0-5 years and their families, play, learn and develop together in a fun and exciting environment. Families have access to high quality materials and resources to support the rich learning taking place during our programs.

Research has shown playgroups to be extremely beneficial for a child's development and also supports

families as they are the primary educators of their children. Our playgroups bring the community together, creating valuable friendships, connections and a support network to assist them in their valuable parenting role.

Good Samaritan playgroup is inclusive of all families in our community in a welcoming and friendly environment. We are very fortunate to work together with Hume City Council and DPV health. Through their support we are able to have a Maternal and Child Health Nurse and a Parent Support Worker visit playgroup sessions each week. This has proven to be extremely beneficial to the health and wellbeing of the children and their families.

Play is Learning

Play is a very important part of a child's growth and brain development. In the Early Years of a child's life, young children go through rapid brain and skill development. Through play, children engage and interact with the world around them.

Playgroups assist children to:

- develop physically, socially, emotionally and intellectually
- make new friends
- have new experiences
- gain self confidence

- · develop cooperation skills
- develop communication skills
- extend their experience of literacy in a social environment.

We aim that our playgroup will be a place of welcome, safety, happy companionship, support and learning for both children and adults.

Cost

There is a small charge of \$10 per term (or \$30 for the year) per family. This is payable at Playgroup.

For all enquiries about playgroup please contact:

playgroup@goodsam.catholic.edu.au

or call the School Office on 93086177

JERICHO VILLAGE TIMETABLE

Jericho Village offers learning and social opportunities for parents and family members.

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Sewing class درس تعلیم الخیاطة 9:00-11:00am	Fun & Fitness Group 9:00am -10:30am	English class (Advance) درس أللغة ألأنكليزية 9:00- 12:00pm	English class (Basic class for mums) درس اللغة الانكليزية 9:00-12:00pm	English class (Beginner) درس أللغة الأنكليزية 9:00am-12:00pm
Computer class درس کُمْبیوتر 11:15-1:15pm	Jericho Social Group مجموعة جيريكو الاجتماعية 10:30am-12:30pm	Playgroup 3 بئي كروب 9:00-10:30am		Small Talks Playgroup يَلْعَب جَماعة 9:30-11:30am
Playgroup 1 بلي كروب 12:00-1:30pm	Playgroup 2 بئي کروب 12:00-1:30pm	Playgroup 4 بئي كروب 12:00-1:30pm		
		Jericho Coffee Club نادي ألقهوة 12:00pm-2:30pm	Playgroup 5 بئ <i>ي</i> کروب 12:00-1:30pm	Jericho Coffee Club نادي ألقهوة 12:00pm-2:30pm
Parents friendship group کروب صداقة الوالدین 2:30-3:10pm	Parents friendship group کروب صداقة الوالدین 2:30-3:10pm	Citizenship Class 3:30pm-5:30pm	Parents friendship group کروب صداقة الوالدین 2:30-3:10pm	Parents friendship group کروب صداقة الوالدین 2:30-3:10pm

For all enquiries about Jericho Village activities please email:

Jericho@goodsam.catholic.edu.au

or call the School Office on 93086177

Staff Directory

Jordan Learning Village Team

Prep White Home Group Teacher

Prep Red Home Group Teacher

Prep Green Home Group Teachers

Prep Gold Home Group Teacher

LAS Teacher

Co-Educator

Co-Educator

Co-Educator

Co-Educator

Rachael Mandarano

Aimee McLachlan

Tonia Hill / Emma Barker

Bianca Cooper

Emma Barker

Kelly D'Asta

Silvana Tembeleski

Hwayda Hanna

Ameal Gorgees

Learning Leader

Ghiran Byrne

Nazareth Learning Village Team

Year 1 White Home Group Teacher

Year 1 Red Home Group Teacher

Year 1 Green Home Group Teacher

Year 1 Gold Home Group Teacher

Year 2 White Home Group Teacher

Year 2 Red Home Group Teacher

Year 2 Green Home Group Teacher

Year 2 Gold Home Group Teacher

Lesley Bellman

Yvette Wannous

Mary Eid

Justine Corcoran

Sandra Mascarenhas

Khiara Gallo

Melissa Caccamo

Crystal Carmuciano / Katrina Griffiths

Reading Recovery Teacher

Reading Recovery Teacher

LAS Teacher

Co-Educator

Co-Educator

Co-Educator

Co-Educator

Julie Dobbinson

Sandra Wright

Deb Quirk

Karen Tinetti

Charmaine Wessley

Yawno Yousif

Perry Evangelidis

Learning Leader

Kristine Rintoul

Bethany Learning Village Team

Year 3 White Home Group Teacher Year 3 Red Home Group Teacher Year 3 Green Home Group Teacher Year 3 Gold Home Group Teacher Year 4 White Home Group Teacher

Year 4 Red Home Group Teacher Year 4 Green Home Group Teachers Year 4 Gold Home Group Teacher

LAS Teacher LAS Teacher LAS Teacher

Co-Educator Co-Educator Co-Educator Co-Educator Co-Educator

Learning Leader

Emmaus Village Team

Year 5 White Home Group Teacher Year 5 Red Home Group Teacher Year 5 Green Home Group Teacher Year 5 Gold Home Group Teacher Year 6 White Home Group Teacher Year 6 Red Home Group Teacher

Year 6 Gold Home Group Teacher

Year 6 Green Home Group Teacher

LAS Teacher

Co-Educator Co-Educator Co-Educator Co-Educator Co-Educator Kylie Xerri

Sarah Torre /Luisa Zablocki

Mary Nakos

Sarah Mascetti

Rebecca Daniel

Simone James / Zoe Ferguson

Ruth Jones Liz Hinds

Luisa Zablocki Cinzia Caruana Hiam Diab

Carmen Baird Neela Damodar Jody Rowley Shatha Nona

Basma Francis

Leanne Stramare

Eliza Courts

Antonina Binion / Tina Coleman

Maria Bannon Luisa Ganino

Rhiannon Brolly

Tanya Khattar

Loulou Azzi

Stefanie Giacobbe

Maria Ossino

Melissa Scarmozzino

Vincent Falvo Suzi Mircevski Jacki Warda

Rosalie Jardas

Co-Educator Sonika Middha

Learning Leader Mrs. Micki Rathgen

Specialist Learning Area Team

Physical Education Teacher Julie Carroll

Physical Education Teacher Carlo Pangilinan

Visual Arts Teacher Zoe Ferguson

Arts Project Teacher Deb Oates

Italian Teacher Roberta Smarrelli

P-2 Media Arts Teacher Felicity Smith

Performing Arts Teacher Vanessa Pantalone

*Singing Teacher Lisa Sette

Learning Diversity Team

Project Leader, PBL Roslyn Scuteri

PBL Teacher Samantha Zaffina

Project Leader, New Arrivals Ban Maroky

Learning Leader, Learning Diversity Marisa Steele

Library Team

Teacher Librarian Naomi Marron

Library Technician Rafaela Sallo

Jericho Community Learning Village

Pre-School Programs Leader Nancy Greige
Pre-School Programs Assistant Luma Ade Pauls
Pre-School Programs Assistant Shatha Hanna

Community Engagement Educator Nayana Bhandari

Community Engagement Consultant John Stafford

School Administration

Administration Team Leader Belinda Angelotti

First Aid Officer Maureen Andrews

Administration Officer Jiwan Maroky

School Registrar Danielle Kellett

Administration Officer Mary Fusca

Business Manager Linda Eaton

Administration Officer (Finance) Ozlem Sele

Facilities Officer (Maintenance) Colin Marsden

Canteen Desi Tsobanopoulos

Canteen Rosa Arico

ICT Support

Network Administrator Sandra Samaha

Leadership for Learning Team

Learning Leader, Jordan Village Ghiran Byrne

Learning Leader, Nazareth Village Kristine Rintoul

Learning Leader, Bethany Village Leanne Stramare

Learning Leader, Emmaus Village Micki Rathgen

Learning Leader, STEM Paul Smith

Learning Leader, Learning Diversity

Marisa Steele

Deputy Principal, Staff & Community Engagement Helen Smith

Deputy Principal, Learning and Teaching Leanne Murray

Principal Paul Sedunary

SCHOOL CONTACT DETAILS

Office Hours: 8.30am – 4.00pm

Contact	Email	Phone
School Office	office@goodsam.catholic.edu.au	9308 6177
Student absence line	_	9930 6090
Enrolment inquires	enrolments@goodsam.catholic.edu.au	9308 6177
Jericho Village	jericho@goodsam.catholic.edu.au	9308 6177
Playgroup	playgroup@goodsam.catholic.edu.au	9308 6177
School Fees / Accounts	accounts@goodsam.catholic.edu.au	9308 6177
Principal	principal@goodsam.catholic.edu.au	9308 6177