

Introduction

At Good Samaritan Primary School we promote and encourage the safe and productive use of technology. With the growing use of technologies it is becoming increasingly important that students are taught how to use these technologies safely and know where they can go for help should any issues arise. Good Samaritan Primary School has a zero tolerance towards cyber bullying. Good Samaritan Primary school follows the eSmart framework to help promote the safe use of technology and work with the students, staff, families and community in preventing and dealing with cyber safety issues.

Aim

Good Samaritan aims to educate students in the dangers associated with the use of technology, and help them to become safe and responsible users. In addition Good Samaritan Primary School aims to create a safe and supportive learning environment free from bullying and harassment.

Core Values

Mercy: We act with kindness and with a heart full of love.

Compassion: We seek to understand the needs of others and are willing to help them.

Justice: We treat everyone fairly, recognising that each individual has both rights and responsibilities

Respect: We value the sacredness and dignity of each person

Excellence: We strive to be the very best we can possibly be.

Definitions

Cyber-safety: Refers to the safe use of technologies including the internet, mobile phones, ipads and laptops.

Digital Technologies: are electronic tools, systems, devices and resources that generate, store or process data. These includes social media, online games and applications, multimedia, productivity applications, cloud computing, interoperable systems and mobile devices.

Bullying: The deliberate and repeated abuse of power of one student over another.

Cyber Bullying: Where technologies such as email, phones, chat rooms and online mediums are used to bully.

Conflicts: An argument or disagreement between two individuals this can be a one off, nasty or spiteful.

Supporting Documents and Policies

The policies below add to various aspects of the eSmart program:

- LE1 Child Safe Policy
- LE6 Supervision of Students Policy
- LT Approved Consequences for Inappropriate Behaviour Policy
- LE2 Child Protection Policy
- LE3 Prevention and Management of Bullying Policy
- LEP2 Procedure for Responding to Instances of Bullying
- LTP3 Procedure for Responding to Inappropriate Student Behaviours
- LT3 Promoting Student Engagement and Positive Behaviour Framework
- PD1 'Go and Do the Same': Staff Code of Conduct

Implementation

Students are explicitly taught the skills needed to stay safe as well as possible dangers they need to be aware of when using digital technologies in all of their learning.

Students from years 3 to 6 are required to sign a digital use agreement so that students have an understanding of the importance of cyber safety. Any breach in this policy will be followed up and may result losing access to digital technologies and other consequences in accordance with the approved consequences for inappropriate behaviour policy.

Good Samaritan Primary School will continue working through the eSmart program to help ensure all staff members are educated in best practises. In addition the eSmart program will help ensure our programs and policies are aligned with the best practise in the teaching of cyber safety and prevention of cyber issues.

Supervision of Technologies

Students are only able to use laptops, ipads and other devices connected to the internet under strict supervision of a designated teacher, this will usually be the classroom teacher or specialist teacher. Personal devices including mobile phones must remain in students school bag and are not to be brought out until it is an appropriate time ie. school pick up.

Incident reporting

Students, parents and other stakeholders are encouraged to report issues and make suggestions, anonymously if they wish. This can be done in person to the classroom teacher or anonymously by email to the school's email account.

Data Collection

All data relating to bullying including cyber bullying should be reported to leadership as it will be collected and recorded. Leadership staff members will have access to this information and will use it to help better target areas of need in both the classroom and outside the classroom.

Rebecca Daniel 17/3/2017 10:37 AM

Comment [1]: Another suggestion for mobile phones is that they are handed to the teacher or placed into the tub and the office staff return them at the end of the day.

Review

The eSmart policy shall be revised every year in Term 1.

Steps for an incident of inappropriate use of technology:

Student has reported an incident of inappropriate use of technology. Please note that once it is reported to you that it becomes a duty of care to act whether the incident took place at school or offsite.

Action:

Gather evidence
Document discussion

A breach in the user agreement is considered a severe behaviour and staff will need to contact the office and request a member of Leadership for Learning Team to collect the child.

Action:

Refer to User Agreement
Refer to 4.5 Procedure for responding to inappropriate student behaviours

If unsure if it is a breach in the user agreement please approach a member from the eSmart team for clarification.

If not a breach in the user agreement or a severe behaviour teachers will need to contact the Director of Student Services for guidance. An example being a student being bullied by another student from another school.